Andre Casulo – FPL

Greg Robinson – Xtensible Solutions

Charlie Ward – Duke

Dan Jablonski – JNISSI Solutions

Frank Wilhoit – AEP

Joe Zhou – Xtensible Solutions

James Meyer – Xtensible Solutions

Rich Tolway - APS

Larry Kohrmann – ONCOR

Melissa Stephenson – Boeing

Anuja Nakkana – FPL

Rich Stephenson – SCE

Doug Schultz

# NOTES

No changes or comments on minutes from January 11, 2011 meeting

**General comments**

- The purpose is to create an open environment conducive to  the sharing of information
- Proposed subgroups
    - Business architecture, use cases and requirements
    - Reference architecture
    - Application architecture
    - Data architecture
    - Technical architecture
    - Competency center and governance
- Potentially two major pieces of work
    - Committed to creating the SRS
    - The concept of creating an industry semantic model needs further discussion at the March meeting

- A desire exists for the task force to create an industry semantic model as well as define the requirements
- What is the industry enterprise semantic model
    - Based on industry standard model
    - Want to have mechanisms in place to splice the models together easily
    - Need to identify which toolsets play which role
    - Important to teach that information modeling is bigger than data modeling
    - Publish UML standard artifacts and let others deal with a tool issue
    - Standardize on UML 2, task force will work within EA
-
- Use the SmartGridiPedia as the working repository
    - Content is licensed through Creative Common License
- SmartGridiPedia could become the utility industry ontology
    - Want to roundtrip the ontology (data dictionary) to modeling and development artifacts
        - Annotated information model in a mostly textual form
        - Create actionable information
        - Ensure users have easy access to the information that is needed
    - Wiki would be useful
    - Evolve SmartGridiPedia between now and March
    - Posting EIM security information to the SmartGridiPedia may compromise the security framework of the EIM
        - Should it be that only members should have access to the smartgridopedia EIM site because of the nature of sensitive topics – Greg will follow up with who has access to the SharePoint

**Document considerations**

- Current proposed document structure is a based on documents created by other OpenSG task forces
- Terminology needs to be defined in the system requirements specification
    - Clarifies the terms being discussed
    - the SRS may need some form of an annotated glossary
- Clarify scope (add verbiage and tie it together)
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**March OpenSG Meeting – Tentative outline**

- Tuesday, March 8, 2011
    - Morning – General meetings
    - Afternoon – Breakout/working sessions by topic
- Wednesday, March 9
    - Large group discussion on breakout results and EIM topics

**Committed contributions**

- Frank Wilhoit – Content contribution
- Anuja Nakkana – Content contribution: Data Architecture section
- Melissa Stephenson – Editorial contribution, potential future content contribution
- Dan Jablonski – Editorial contribution for use cases and requirements review
- James Meyer – Editorial contribution
- Andre Casulo – Editorial contribution
- Charlie Ward – Content contribution
- Rich Stephenson – Content contribution, most likely in the architectural area

**Action items**

- James Meyer - Add glossary appendix to the SRS
- James Meyer – Add security perspective section to the SRS
    - Explain security perspective that security is throughout the document,
        - Securing information is really around securing processes
        - Need to have a subsection that discusses the security approach right after guiding principles
- Greg Robinson – Identify SharePoint page for task force documents
- Greg Robinson – Follow up with who has access to the SmartGridiPedia SharePoint
- Editorial contributors: At a minimum capture and organize material into the headings for discussion purposes
    - Not necessary to have a complete document, goal is to have a draft
- Content contributors: Upload contributions to SmartGridiPedia