

EIM Task Force Meeting: January 3, 2012

Roll-call: Greg Robinson, James Horstman, Jerry Gray, John Simmins, Angela Parker-White, Mark Ortiz, Paige Hong

1. **Reviewed the new model (v12-27-2011) format and recent additions**
  - a. Need to further develop activity diagrams to support the core EIM process steps
  - b. Need to determine how the entire EIM framework can be modeled in EA. This includes specific areas around Organization & Infrastructure of the EIM framework
    - i. How to document relevant standards, design patterns and technologies within the activity diagrams? Should they become an actor or new diagram?
    - ii. Need to determine how to capture roles & responsibilities for actors and avoid creating duplicate information within the model.

**Action Items:**

- Jerry Gray to place the EA file under version control
- Jerry Gray and Mark Ortiz to look at how to document relevant standards and technologies within the EIM model
- Mark Ortiz to remove actors not being used within the EA model
- Mark Ortiz to gather more information regarding the Roles & Responsibilities step within the EIM framework