OpenSG Edge/Enterprise Conformance Task Group

# **Certification Process Reference Manual**

V0.9 Draft pre-D2

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66 Disclaimer

This document should be considered as a living document. It is anticipated that there will be updates resulting from further work within OpenSG and the work of the NIST SGIP Test and Certification Committee (SGTCC).

# **Change History**

Date	Rev	Change	Ву
August 25, 2010	R9: work in progress	Added this Change History Table	Phil Beecher
		Generalized references to "products" (previously devices and systems)	
		Added Context for OpenSG Conformance Program	
		Reorganized acronyms and definitions	
		Inserted system component overview diagram	
		Merged sections describing Approved Device Certification Lab and Approved System Certification Lab	
December 11, 2010	V0.9	Added line numbers, Revised version number ready for comment and voting	Phil Beecher
January 28, 2011	V0.9 Draft pre-D2 wip	Applied changes as described in comment spreadsheet r02	Phil Beecher
Feb 3, 2011	V0.9 Draft preD2	Applied changes as described in comment spreadsheet r03	Phil Beecher

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#### Introduction 1. 74

- 75 The electric energy utility industry has sponsored the work of the Open Smart Grid (OpenSG)
- 76 Conformity Working Group organization, Edge Conformance Task Group (OpenSG Edge TG),
- 77 under the auspices of the Utility Common Architecture Group (UCA Group). This OpenSG
- 78 Edge TG is tasked with the job of defining the necessary requirements for assuring
- 79 conformance and interoperability of various devices, systems and technologies in Enterprise
- 80 Systems, OpenHAN, OpenADR, and OpenADE specifications.

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- 82 The GridWise Council, sponsored by NIST, also address issues of interoperability and testing.
- 83 This document aims to be inclusive of the GridWise Council work products, while maintaining a
- 84 clear focus on utility infrastructure and industry requirements.

#### 1.1. Purpose

- 86 This document describes the Interoperability and Conformance Program (ICP) required by
- OpenSG. The purpose of this document is to promote industry-centered robust product and 87
- system certification programs to test for the stringent requirements from AMI-Enterprise, 88
- 89 OpenHAN, OpenADR, and OpenADE. It is the intent of this document to become the basic
- 90 foundation of standards organization testing and certification programs that would be deemed
- 91 acceptable to the utility industry and the smart grid industry community at large.

#### 1.2. Scope 92

- 93 This document covers the entire framework description of the ICP. The ICP follows the
- 94 OpenSG Edge Conformity WG Guiding Principles. This document is issued by the OpenSG
- 95 Edge and Enterprise Conformance Task Groups, and implements the following key policy 96 factors:

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- Testing and certification experiences of communication protocol stacks following Best Practice for testing as described in the Guiding Principles document.
- The importance of accumulated experience of testing institutions is recognized. Of particular importance are: coexistence with interferers, interoperability at application layers but with various physical layers and interconnections thereof, and enforcement of standards based interoperability.
- Systems represented in the OpenSG community are covered, including AMI-Enterprise Systems, OpenHAN, OpenADE and OpenADR interoperability and conformance.

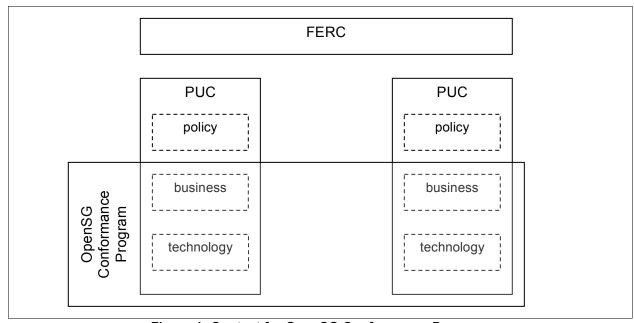


Figure 1: Context for OpenSG Conformance Program

Figure 1 shows the context for the OpenSG Conformance and Interoperability program. Each electric utility operates their smart grid within a technical, informational, and business environment different for every PUC and interested party jurisdiction. As such, the smart grid technologies will be installed in different regulatory and infrastructure environments. The CPRM shares a common purpose with NIST SGIP TCC Interoperability Process Reference Manual, which should be read as a companion document. However, this CPRM specifically describes the model implementation for informational and technical layers of the GWAC stack.

In general, the ICP framework shall consist of a basic two parts, with one part being the ICP Program Operations and Administration, while the other is the ICP Requirements & Policy. An Interoperability Testing and Certification Authority (ITCA) shall oversee the entire program and liaise with OpenSG on the suitability of the specific ICP Program.

#### Figure 2: Organization

### 1.3. Acronyms and Abbreviations

 **AMI:** Advanced Metering Infrastructure refers to systems that measure, collect and analyze energy usage, and interact with advanced devices such as electricity meters, gas meters, heat meters, and water meters, through various communication media either on request (ondemand) or on pre-defined schedules.

**APCB**: Approved Product Certification Body - Qualified organisation responsible to manage a certification process for a particular product, and independent from test laboratory. The product

may be either a device or module incorporating hardware and software, or a software only system / sub-system.

**APCL**: Approved Product Certification Laboratory - Testing organization tasked to evaluate product for compliance and interoperability. The product may be either a device or module incorporating hardware and software, or a software only system / sub-system

API: Application Program Interface

**CA**: Certificate Authority - Body responsible for digital certificate issuance of certified products and systems. This includes embedded devices, as well as browsers conforming to ZigBee SE Security (ECC) and X.509 security schemes.

CCB: Change Control Board - A Change Control Board is used to control identified system changes, review impacts, and grant approvals as part of the change management function. The CCB is typically comprised of members from the participating organizations shown in Figure 2

**CIS**: Customer Information System

**CPM**: Certification Program Manager - Person tasked by the SSO/SDO to administer the test and certification program

**CRSL**: Certification Reference Status List - List of test cases that are draft, active, deprecated, and planned in the certification program.

**CVS:** Concurrent Versions System – a version control system often used for software development

**DER:** Distributed Energy Resources

**EMS**: Energy Management System

**ESI**: Energy Services Interface

**Gauge R & R**: is a Measurement Systems Analysis technique which uses Analysis of Variance (ANOVA) random effects model to assess a measurement system. There are two important aspects of a Gauge R&R. First, **Repeatability**: the variation in measurements taken by a single person or instrument on the same item and under the same conditions, and second, **Reproducibility**: the variability induced by the operators. It is the variation induced when different operators (or different laboratories) measure the same part.

**HAN**: Home Automation Network

**IUT**: Implementation Under Test

**ICP**: Interoperability and Conformance Program

**ITCA**: Interoperability Test and Certification Autority - An administrative organization vested with the responsibility of operating and maintaining a testing and certification program for smart grid technology, and responsible to maintain its efficacy per the OpenSG requirements.

LL: Lead Lab - Central technical authority for testing and testing technology

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190 **MDMS**: Meter Data Management System

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OSI: The Open System Interconnection Reference Model or OSI Reference Model is a conceptual description for layered communications network protocol design.

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**PICS**: Protocol Implementation Conformance Statement

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**PIXIT**: Protocol Implementation Extra Information for Testing

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REST: Representational State Transfer (REST) is a style of software architecture for distributed hypermedia systems such as the World Wide Web. REST-style architectures consist of clients and servers. Clients initiate requests to servers; servers process requests and return appropriate responses. Requests and responses are built around the transfer of representations of resources.

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SOAP: originally defined as Simple Object Access Protocol, is a protocol specification for exchanging structured information in the implementation of Web Services in computer networks.

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**SSO**: Standards Setting Organisation - An organisation which sets standards

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**SRS**: System Requirements Specification

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**SUT:** System Under Test

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**SVN:** Subversion – a version control system often used for software development

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**TAB**: Technical Advisory Board - a working group consisting of representatives of test labs, certification bodies, and SSO/SDO administration; facilitates in the operation of the testing and certification program, and discuss timely and critical issues facing the whole process.

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#### **Terminology** 1.4.

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AMI-Ent: The AMI Enterprise Task Force defines requirements, policies, and services, based on utility industry standards such as the Common Information Model (CIM), required for information exchange and control between the AMI Head-Ends, MDMS or MDUS and enterprise back office systems.

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Certification Tool: A certification tool is a readily accessible and open online tool for industry to submit evidence of products for certification

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Compliance: A system is said to be "complying" when it is subjectively judged to be functioning according to specifications. The judgement is subjective by nature, as it is not evaluated by a third party. Hence compliance is a weaker adherence to specification when compared with conformance

**Conformance**: A system "conforms" with a specification when it is objectively judged to be functioning according to specifications. The judgment is both rigorous/objective, based on technical and qualitative measures.

**Conformance Testing**: Determines whether an implementation conforms to the standard as written, usually by exercising the implementation with a test environment. Conformance testing is often also referred to as Verification testing. However, for consistency, the term "Conformance" is used exclusively in this document.

**Compliant Portion:** is defined as the part of a specific hardware and firmware/software configuration which behaves consistently according to the spec. The compliant portion may be compromised of individual hardware or firmware/software components, which when combined, become the compliant portion

**Device:** A device is a product which incorporates hardware, typically including communications hardware which is included as part of the compliant portion. A device will usually be deployed at the edge of the utility network.

**Enterprise System**: large-scale, integrated application-software package(s) that use the computational, data storage, and data transmission power of modern <u>information technology</u> to support <u>business processes</u>, information flows, reporting, and data analytics within and between complex organizations.

**Equivalence**: An evaluation of a system against another system instantiation, whereby features/functions are compared and contrasted; when all such features/functions are identical, the system is judged to be in "equivalence".

**Instantiation**: An implementation of a system, either compliant or conforming. --- Example: compiling, etc.

**OpenADE**: The OpenADE Task Force is a group of smart energy management vendors, utilities, and consumer interests developing recommendations toward building interoperable data exchanges that will allow customer authorization and sharing of utility consumption information with 3rd party service providers.

**OpenADR**: Open Automated Demand Response

**OpenHAN:** OpenHAN Home Area Network Device Communication, Measurement, and Control focuses on the consumer interface task defined by UtilityAMI.

**Prototype System**: A system created as a conforming instantiation.

**Reference System**: A system created as a complying instantiation.

**Primary Test Categories**: Canonical Baseline Test Types - tests categories that are deemed to be minimum required for an acceptable and effective testing program.

**Signed Certification Mark License Agreement** – A licence agreement between the ITCA and the applicant for a Certification Mark

**System**: Part or whole instance of product functionality, usually associated with software portion of product

**Product:** Hardware and/or software implementation to be tested for compliance / interoperability

**Module:** Hardware and software implementation that incorporates a compliant portion

**Component**: piece of software that together with another piece of software or hardware form a Compliant Portion

**Interoperability**: Communication and functionality achieved by multiple conforming systems. A correspondence of interfaces between two abstract functional units.

**Interoperability Testing**: connects two or more implementations together and determines whether they can successfully communicate. Significantly different from conformance testing because it is often possible for two systems that conform to the standard to be unable to communicate. If they can communicate, it is possible that they cannot perform any useful applications. These situations can arise because the implementations have conflicting interpretations of the specification or because they have chosen conflicting options within the standard. A particular form of interoperability testing is application testing in which there is a specification for the particular use of a standard that can be tested

**Security Testing**: Analyzes whether the implementation correctly makes use of any security features from the standard or other security features available in the device or computer system housing the implementation. This is the most difficult type of testing program because it must evaluate whether the system has vulnerabilities, which are not always obvious.

**Validation Testing**: Validation testing ensures that a system meets the needs of its users and stakeholders. System end-to-end tests are examples of validation tests.

### 1.5. Other Considerations and References

It is the intention of this group to work with other organisations to reduce duplication of effort and leverage other activities and expertise. The OpenSG Conformity Task Forces will interface with the following organizations such as:

- NIST
- SGIP TCC
- ZigBee Alliance
- HomePlug Alliance
- Wi-Fi Alliance
- 325 CIMug
- 326
   Others

Formal liaisons will be established as required. This will be dependent on level of accreditation. It may also be dependent on the use of a logo.

Requirements and contributions from Utilities, Vendors and others will be captured through the contributors' participation in OpenSG.

### 1.6. Overview

 The scope of the design of the program described in this document is to certify products and systems to

- relevant mandatory and optional conformance feature sets of the communication stack physical layer
- relevant mandatory and optional conformance feature set of the communication protocol stack
- interoperability of devices within the device class, and service level and application interfaces relevant to the application profiles
- interoperability with applications and service level interfaces from other network domains within the smart grid communication infrastructure
- conformance to metrics for product and system performance as specified by business, regulatory, and user requirements per the GWAC stack framework

The relevant PICS documents are required to incorporate the SRS documents from AMI-Enterprise System, OpenHAN, OpenADR, and OpenADE as appropriate. Product and System Certification shall require applicants to sign a Declaration of Conformity (DoC) document prior to a Certification by the relevant organization.

The product certification process applies to deployable end products and reference designs such as, but not limited to, Smart Meters, Energy Service Interfaces and OpenHAN compliant Smart Energy 2.x device implementations (PCT, IHD, LCD, etc.). The certification process also addresses complete radio, PLC, wireline, and/or radio-PLC-wireline modules and reference designs which may be integrated into other end products, typically without further modification, and therefore without further certification (See section Inheritance). Re-certification of certified device versions (evolving devices) and variants (adaptations) are also addressed (Section: Revisions). The certification program does not certify incomplete implementations (SW/HW components, subcomponents, subunits) of devices and applications, for example an implementation of part of the protocol stack.

The certification process is also applied to application software and systems consuming services at interfaces with AMI and smart grid communication infrastructure, to define the system certification process. These may include OpenADR and OpenADE client / server services, including Demand Response Automated Server (DRAS), Demand Response Client, portal services and AMI-Enterprise services. Re-certification of certified application software and system versions and variants are also addressed (Section: Revision). The certification program does not certify incomplete implementations that do not implement a mandatory set of features.

In the event of discrepancies or errors in the Requirements, Standard, Specifications or Certification testing of products or systems, an industry Lead Laboratory (LL) will notify all affected parties regarding needed remediation activities. In the event of an invalid test specification or requirement, an industry WG shall review the test result and procedures

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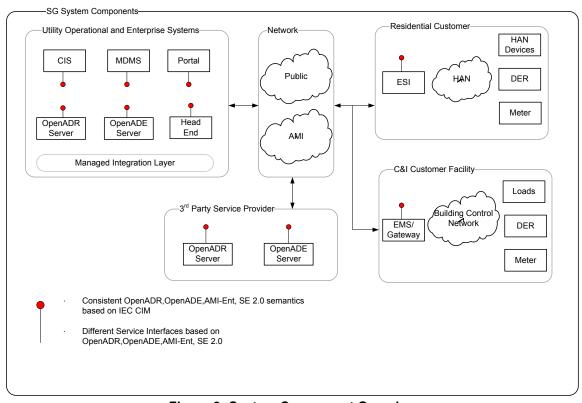
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If corrective action is needed the industry WG in cooperation with the LL will determine the course of action and notify all affected companies of its determination.

If a product or system is certified and later the registered company is no longer a viable entity, the certification remains active but use of relevant logo stops and the listing is removed.

Figure 3 shows an Overview of the System Components to be considered by OpenSG Edge /Enterprise Conformity Task Groups. The service interfaces are shown as



**Figure 3: System Component Overview** 

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## 2. Overall Description

### 390 2.1. Guiding Principles

- 391 The SG Conformity Task Forces shall define Policy, Process and Procedures required to
- implement testing and certification programs.
- 394 For both systems and devices that incorporate a hardware portion, existing Best Practice
- 395 Structure shall be utilized. The importance of accumulated experience of testing institutions is
- 396 also recognized. The following points must be considered in the ITCA when creating and
- maintaining a testing and certification program.

### 398 2.1.1. Open standards based

- 399 A public specification that is maintained by an open, public consensus process to accommodate
- 400 new technology over time and that is consistent with standards. Open standards lower total
- 401 cost of ownership and provide an open platform that encourages innovation.

### 402 2.1.2. Robust and comprehensive certification process

- 403 Robust certification processes are needed to guarantee a seamless user experience that
- 404 minimizes support calls and builds confidence in the maturity of the smart grid technologies.

### 405 2.1.3. Clean, layered architecture

- 406 Adherence to industry best practices for software and systems development is a guiding
- 407 principle. Specifically, the system designs shall follow a clean, layered OSI architecture model.
- 408 This allows standardization of the higher levels of the stack to provide modularity and use of
- 409 multiple transport layers.

### 410 **2.1.4.** Focus

- The focus for devices and systems should be on the application programming interfaces and not
- 412 specific applications. Identifying the interfaces between applications and the core information
- 413 sets available provides a minimum set of attributes to enable the required functionality. This
- 414 enables a platform for innovation upon which a wide range of applications can be designed and
- built to suit users' requirements and preferences while maintaining adherence to the open
- 416 standard.

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### 2.2. End to End System Interoperability

- 418 The Smart Grid communication infrastructure can be described by the OSI-7 layer model, but
- 419 with added description of multiple domains of network (Edge and AMI). Conformance tests
- 420 evaluate a unit or system under test for its adherence to a specification, whereas an
- 421 interoperability test verifies the ability of a device to intercommunicate within its domain with
- 422 peer layers of the OSI-stack. Further, the performance tests evaluate a unit or system under
- test for its fitness of use in deployment scenarios under business requirements. Figure 4 shows
- 424 how individual test suites relate to the complete system. In the Edge Domain, products may
- incorporate hardware portions, e.g. radio devices or PLC. Where a product incorporates one or

more hardware portions, e.g. a ZigBee Programmable Thermostat, Physical Performance and Physical Conformance Test Suites as well as Protocol Conformance Test suites for the Data Link Layers are required. However, where a product is a software system, e.g. a 3<sup>rd</sup> party OpenADE server, application layer testing only is required.

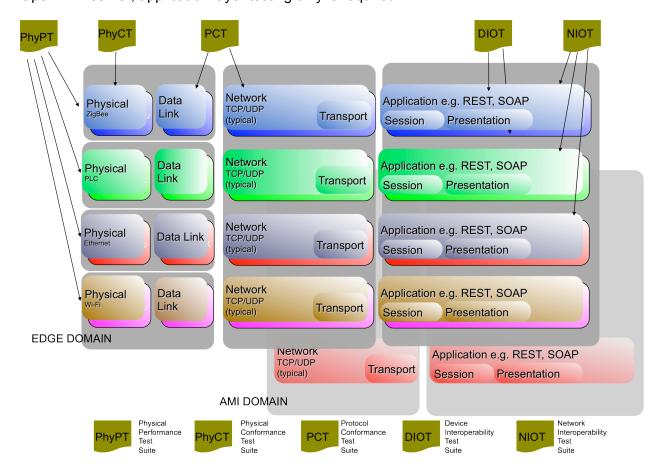
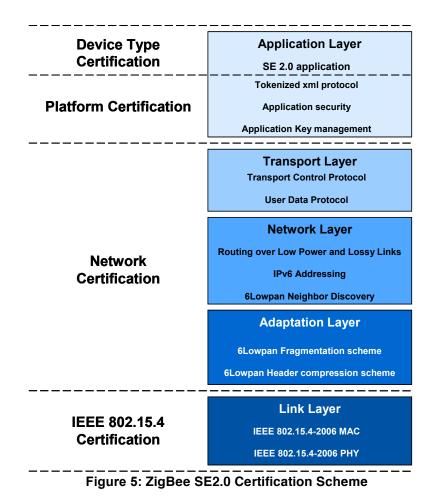


Figure 4: Context of individual test suites related to the total system

Figure 5: ZigBee SE2.0 Certification Scheme shows an example certification scheme as proposed for ZigBee Alliance Smart Energy Profile 2.0. The Certification Test Cases has been divided in 4 main sets: IEEE 802.15.4-2006, Stack, Platform and Device Type Certification. The coverage of each set of tests is shown in the figure.



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## 2.3. Economic Viability

The ITCA shall design a testing and certification program that is economically viable for industry participants, including utilities, device and software vendors, and test laboratories.

## 2.4. Minimize Test Organization

The following statements describes the foundation of the testing program to establish rapidly maturing interoperable products and interfaces between products based on designated specifications relevant to the Edge.

### 2.5. Coexistence

A mass, scalable deployment of communication technology requires "robustness", and in particular, coexistence with other technologies already in the field. These technologies may be wireline, such as DSL, or non-standard PLC technologies, or wireless, such as Bluetooth and Wi-Fi. Previously, the newer of installed technologies may or may not have impacted legacy devices; however, with SE 2.0, wireline and wireless technologies may have mutual interference effects that need to be mitigated for successful deployment.

### 457 2.6. Interoperability

Certified products should interoperate at all layers. For mature technologies with proven certification programs, adoption should be straightforward. In recognition of various physical communication and protocol layers (OSI layers 1-4) that may be deployed at any time by the adopters of SEP, applications need to interoperate independent of the physical, MAC, link, and transport layer selection.

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## 464 2.7. Standardization Efforts

Industry, nation and worldwide efforts are underway to define specifications not only of technology but also of interoperability itself. As such the Edge/Enterprise product testing and certification program shall continually monitor these standard developments (such as IEEE-SA P2030) and maintain compatibility with specified standards.

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### 2.8. Architectural Considerations

The Gridwise Architecture Stack (GWAC) stack is shown below in Figure 5. The stack adequately describes the scope of the interoperability topic at hand, and serves as a starting point for the discussion on architectural considerations for the testing and certification program required from ITCAs.

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Briefly, the three domains of Technical, Informational, and Organization blocks of the GWAC stack cover distinct but very relevant end-to-end system and cross business interoperability requirements.

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It is recognized here that ITCAs may scope activities that are subsets of the GWAC stack, and may concentrate its efforts mostly on the *Technical block*. The OpenSG Edge Conformity requires that the ITCA bring into consideration the interdependencies of the other GWAC stack blocks that are not specifically addressed by the ITCA itself, and to maintain sufficient mechanism to address characteristics and limitations of the ITCA's portion of the total end-to-end system architectural issues.

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As such, the ITCA shall take steps to establish needed formal liaison relationships with customer and SSO, to assure that end-to-end system requirements are adequately included in the ITCA established program.

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As a general requirement for a qualified ITCA following this OpenSG document, that ITCA shall implement a formalized market and technical requirements derivation process, and include end-to-end system needs through utilization of SRS from OpenSG.

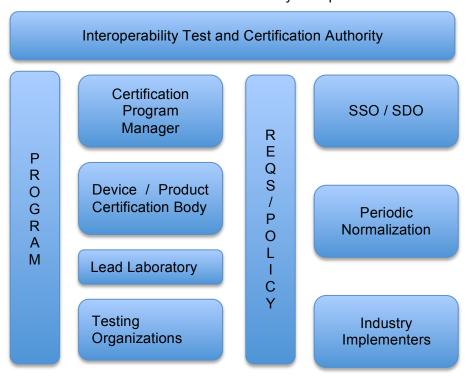


Figure 6: GWAC Stack

## 3. Organizational Requirements

### 3.1. Governance

Figure 7 shows a suitable organizational structure for the management of a certification program. The ITCA shall structure the testing and certification program with the specific elements described below to ensure that industry best practices are installed.



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Figure 7:Organization

### 3.1.1. Certification Program Manager (CPM)

The CPM is an individual appointed by the industry program to act as the administrator of the Certification Program. His/her task is to oversee the day-to-day operations and needs of the certification program, and act as the interface between the industry and the program. His/her tasks involve:

### 510 3.1.1.1. Chairing the Technical Advisory Board (TAB)

- 511 Coordinating problem resolution in the Certification Program
- 512 Communicating important items to the industry
- 513 Signing off on the Certifications

#### 514 3.1.1.2. Administering the Testing and Certification Program

515 t.b.d.

### 516 3.1.1.3. Administering the Interoperability Test Events

517 t.b.d.

### 518 3.1.2. Approved Product Certification Body (APCB)

The APCB is an organisation of qualified personnel installed by the Certification program, and part of the Approved Product Certification Program. Each appointed APCB is entrusted with the authority to submit products as Certified, without further review. This special trust depends upon both the competence and the integrity of each APCB. The APCB appointment is renewed yearly by the APCB contingent upon the following yearly recognition maintenance requirements and any additional requirements the certification program deems necessary. The APCB may seek monetary compensation to clients for services rendered to clients and organizations as part of the sanctioned APCB function.

#### **3.1.2.1. Definition**

The APCB comprises individuals appointed by the certification program to certify that an End Product or module satisfies all certification criteria to be a Certified Product. An APCB member is an individual who is typically, but not necessarily, affiliated with an APCL(s). The APCB shall not be both a) responsible for performing tests, generating and/or signing off on a test report for a specific certification project, and b) responsible for assessing and certifying the results for submittal as a Certified Product, for the same specific certification project. In other words, the APCB may test for projects he/she is not responsible for certifying.

### 3.1.2.2. Sanctioned Activities and Responsibilities

The APCB submits product listings through the Certification Tool to the Certification Program Manager for listing Certified Products, after a review of the Compliance Folder and other documents by checking completeness, correctness, and consistency of the materials. The APCB may assist the Member to determine tests required through the use of the Test Plan Generator, preparing documentation, and completing all requirements for the listing. At the time of completion of the certification assessment, the APCB shall deliver a Certified Product Notice certifying that product has satisfied all Certification Criteria and is ready for listing. This notification will be generated by the Cert system when the APCB updates the status of the corresponding certification project.

The APCB is knowledgeable about the application profile and its certification criteria. The APCB notifies the industry WG Program manager when all listing requirements are met, and gives a certification date and a member defined listing date of the product with the express permission of the Member. The APCB enters the product information on the Certified Products List when authorized by the Member for a specific listing date.

Confidentiality is a key part of the APCB activity. For this reason, the APCB will operate under a Non Disclosure Agreement (NDA). The APCB is responsible for verifying the authenticity of documents submitted and used in Product Certification.

With respect to the Certification program, the APCB serves under privilege granted by the certification program, and hence answers foremost to the Program Manager above any immediate management authority the APCB may be operating under. Any deviation is grounds for withdrawal of APCB status.

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### 562 3.1.2.3. Qualifications: Recognition Process for APCB

The APCB holds a position of high trust. Recognition as APCB is therefore both subjective and revocable. APCB recognition is based upon an applicant's compliance with criteria listed on this CPRM as well as additional information gained by certification program throughout the applicant evaluation process.

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Applications for APCB recognition shall be submitted to the Certification Program Manager. The applicants shall directly address each requirement listed below in a manner that allows the responses to be easily compared with each requirement. The Certification Program Manager will forward completed APCB applications to the certification program for consideration. The certification program will determine whether additional evidence or interview(s) are needed and will instruct the Certification Program Manager to so notify the applicant.

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### 3.1.2.4. APCB Requirements

The APCB shall have the following minimum qualifications

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• at least 3 years relevant professional work experience

579 580  at least 2 years of relevant engineering related work experience in at least one of the following areas

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- product planning and project management

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- product design in physical, protocol, or application layers

584 585 product evaluation and testingproduct regulatory testing

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- product regulatory certification

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 where the APCB is part of a larger organization, the organizational arrangements should be such that departments having conflicting interests, such as production, commercial marketing, or financing do not adversely influence APCB compliance with the requirements of the Certification Program

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 The APCB shall have arrangements that ensure that APCB is free from any internal or external commercial, financial, or other pressures and influences that may adversely affect the quality of work

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authority to reject test resulsts based on non-conformance
capable of maintaining confidential information

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 at least 1 year of active participation in a related technical or qualification working group

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relevant degree in engineering or sciences, or equivalent
ability to speak, read, write English at college level

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• ability to compose a logical non-technical position and argument based on technical issues

603 604 • be available for participation in industry WG participation

605 606 complete a Certification Program / APCB introductory course session held by the CPM
 complete, with satisfactory results, the application and questionnaire for APCB

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recognition
complete an interview with the CPM and certification program, or proxy thereof, for APCB recognition

participate in Technical Advisory Board (TAB) once recognized as APCB

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Furthermore, each APCB applicant acknowledges that continued recognition is contingent upon the applicant's maintaining both the complete trust of the program and the original APCB requirements met by the applicant. The certification program reserves the right to suspend any APCB recognition at any time, without warning. This includes, but is not limited to, changes in employment status and failure to maintain competence in the applicable specifications, test specifications, and certification policies. It is not necessary for the program to provide any specific reason for withdrawal of APCB privileges.

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The APCB shall annually declare in writing to the program:

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 that no changes in the APCB's conformance with the recognition requirements have occurred.

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how the APCB continues as an active participant in the certification program, and

625 626  how the APCB maintains competence in the SE specifications, and SE certification policies

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Note that APCB appointment does not guarantee the validity of the APCB's action (certification program cannot be held liable for any claims against an APCB).

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### 3.1.3. Technical Advisory Board (TAB)

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### 3.1.3.1. Definition

633 The TAB consists of Certification Program Manager, APCBs, APCL representatives, Lead 634 Laboratory representative, in additional to other relevant technical experts from manufacturers. The TAB exists as an ongoing operations entity separate from the industry WG such as 635 636 OpenHAN, OpenADR, OpenADE, Enterprise System. The TAB provides specific informational and operational recommendations to the program. Its function is advisory for feedback and 637 638 improvements of the process of Certification program through the Program Manager. The TAB 639 shall seek to enhance the expertise and technical competence of its members in matters 640 relating to edge product and system certification and testing.

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### 3.1.3.2. Activities

642 643 644 The typical purposes of the TAB include:

645 646 647 • to address technical issues relating to conformance and interoperability testing of End Products and modules; including issues relating to test specifications, test requirements, test procedures, validated test equipment and validated test cases.

647 648 649  to produce advisory notes for use by APCBs covering aspects related to test cases, guidance on test configurations, applicability of test cases especially during transitional periods, and new testing techniques in order to improve the practical implementations of the certification process.

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 to review and decide on Test Case Waiver submissions, subject to review by the Lead Laboratory

653 654  to provide a forum for free discussion of new ideas, developments, and advanced testing techniques relating to test requirements, methods, and equipment

• to provide an environment that will improve the practical and theoretical knowledge of members relating to the testing of End products and modules.

The primary function of the TAB is to advise and counsel the certification program in matters relating to product certification requirements and testing, including problems relating to test specifications, procedures, and equipment. A secondary function is the free exchange of knowledge among members. To help these functions the TAB will act as the input and source of knowledge on problems to the testing of End products and modules and on the certification process for the benefit of the entire Certification Program and the Lead Laboratory.

### 665 Lead Laboratory (LL)

#### 666 **3.1.3.3. Definition**

The Lead Laboratory is appointed by the ICP as the operational arm of technical development, resolution, and ongoing repository of competence for the entire Certification Program. The LL is a test laboratory charged with the investigation of test methods, test equipment, and inputs from the TAB. The purpose of the LL is to maintain a center of core competence to uphold a robust Certification Program, and to normalize the trustworthiness of test results from the various APCLs.

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### 674 **3.1.3.4.** Activities

The following activities are included in the LL scope of activities:

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- Evaluation of test procedures, test cases, and test suites proposed by the industry SSO/ WG before final approval
- Coordinating and managing interoperability events for development, and certification readiness of upcoming specifications and products
- Evaluation and development of test systems (e.g. reference systems) used by the APCL and industry at large
- Proxy as technical operations arm of the Certification Program manager and program
- Evaluation of APCL for continued competence in testing for End Products and modules
- Coordinating and facilitating the output of TAB and resulting requests and requirements from the Certification Program Manager and/or program
- Serve as the operational arm of technical issues resolution, as necessary, for issues forwarded by TAB, and WG.
- In general to function as a center of excellence in technical matters related to the Certification Program, and to deploy that competence to the APCL
- The LL shall not commercially compete with an existing APCL for testing and certification services.
- The LL shall be capable of performing all tests required of the ICP

#### 696 **3.1.3.5.** Selection

The LL is selected and its appointment renewed or revoked at the discretion of the SSO/SDO.

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### 3.1.4. Approved Product Certified Laboratory (APCL)

### 700 **3.1.4.1. Definition**

The Approved Product Certified Laboratory (APCL) is a commercial or non-commercial testing laboratory focussed on delivering testing services as part of the Certification Program. The APCL is charged with the responsibility of serving the program companies, to provide a clear and concise pass / fail result for certification Testing based on the CRSL and the applicable test and technical specifications. The APCL status is granted by the certification program based on recommendation from the SSO/SDO. The APCL designation is a privilege which can be revoked at any time by the certification program based on defined process of removal.

Appointments are subject to evaluation and renewed biannually.

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#### 3.1.4.2. Activities

The following activities are included in the APCL scope of activities:

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- timely implementation and maintenance of test procedures and test systems used in certification testing program
- participation and active contribution to industry WG and TAB
- provide testing services in accordance with the CRSL to the certification program member companies
- promptly address any issues identified by member companies, LL, TAB, WG, or certification program
- maintain competent personnel
- abide by the Service Level Agreement (SLA) defined with the certification program, and in force between the APCL, member companies, and the certification program

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#### 3.1.4.3. Selection

It is the intent of the WG to make selection recommendations based on the following:

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- Overall result of both evaluation and audits of candidate APCL
- Geographic diversity of APCL locations in the Certification Program
- Fostering competition for service and technical excellence
- · Basic organizational and technical strength
- Good management practices
- Recognized accreditations, including ISO Guide 17025 from an internationally recognized accreditation body under the ISO/IEC standardization structure
- Facilitating baseline business viability
- Commitment and ability to add value to the certification program organization through technical participation in working groups and advisory boards
- Experience in similar services
- Competent personnel
- Value brought to the certification program in general
- Work with the APCB and submit to the APCB the results for review
- Capability or readiness to implement the following, both technically and budgetarily
  - product physical layer conformance testing (if applicable)
  - product protocol layer conformance testing
  - product interoperability testing
  - product network testing
  - product physical layer performance testing (if applicable)
  - network interoperability testing (if applicable)
  - product functional testing (if applicable)

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The industry SSO/SDO will develop a complete evaluation procedure and documentation to assist APCL selection according to the above set of criteria.

### 754 3.1.5. Certificate Authority (CA)

#### 755 **3.1.5.1. Definition**

The Certificate Authority (CA) is a commercial or non-commercial organization focussing on issuing the digital certificates for the Certified Products. The CA is charged with the responsibility of serving the program member companies, to provide digital certificates to be embedded into "Edge" products. The CA status is granted by the certification program. The CA designation is a privilege which can be revoked at any time by the certification program based on defined process of removal. Appointments are subject to evaluation and renewed biannually.

### 763 **3.1.5.2.** Activities

The following activities are included in the CA scope of activities:

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- timely issuance of digital certificates to certified products
- management and control of digital certificate issuance system
  - ensuring that the digital certificates issued are current and valid
- maintain competent personnel
  - abide by the Service Level Agreement (SLA) defined with the ICP, and in force between the CA, member companies, and ICP.

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### 3.2. Qualification of Laboratories

Laboratory Qualification is expected to be compatible with SGIP TCC guidelines / requirements.

### 775 3.3. Design of ICP

#### 776 **3.3.1. Process**

777 A device or system industry manufacturer seeking an OpenSG compliant test and certification, such as ZigBee Smart Energy 2.x (ZEP2.x)/OpenADE/OpenADR, etc., of a new solution first 778 completes an application for Certification (see Annex for details; a new device may be an End 779 780 Product or a Module). This member selects an Approved Product Certification Laboratory 781 (APCL). The member seeking certification for a product, module or software system shall contract with the APCL as appropriate and when required, an Appointed Product Certification 782 783 Body (APCB) for evaluation, testing, and certification services. The application process is the 784 first step in the booking process. It shall not be possible to test and obtain a certification at 785 the LL.

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The instance of the OpenHAN technology, such as ZEP2.x, provides a PICS proforma including all the features (Mandatory and Optional) that a certified product or module may support.

### 789 3.3.1.1. Devices and Products incorporating a hardware portion

790 The applicant supplies:

- Two product or module samples with supporting components (i.e. batteries, cables, chargers, notebook computers and associate hardware/software, etc. as needed to facilitate the evaluation)
  - Signed and dated Laboratory Nondisclosure Agreement and Information Pack (soft copies preferred)
  - User documentation
  - Completed PICS proforma.
  - Completed PIXIT proforma. The PIXIT proforma will be provided by APCL at the beginning of the testing project
  - Completed Declaration of Conformity this must be finalized prior to certification but after testing is completed.
  - Test reports for category C tests supplied as available prior to certification
  - A completed Signed Certification Mark License Agreement to permit use of a Logo or similar mark upon successful completion of Certification - to be completed prior to certification.

Where applicant seeks to certify more than one bill of material, product/module samples for each bill of material shall be provided. Based on a review of the differences between bill of materials, the APCL may waive this requirement.

The APCL with the APCB reviews the application, and determines test requirements based on the supplied PICS according to the current Certification Requirements Status List (CRSL).

The Compliant Portion of the proposed Certified Device shall be described precisely so that subsequent product change applications can determine whether a product/module change is Class I (outside Compliant Portion) or Class II (within Compliant Portion). When feasible, product model number, hardware version number and software version number shall be associated with the Compliant Portion rather than a higher level assembly. If the Compliant Portion is to be integrated into another end product, or if other Class I change is envisioned, the application shall describe the applicable hardware and software environment of the Compliant Portion sufficiently so that compliance can be ensured.

Certification Testing ensures that a IUT meets all Certification Criteria according to the vendors submitted PICS which determines through a mapping table which specific test cases in the currently applicable CRSL form the test plan that must be passed in accordance with the categories defined in the Certification Requirements Status List (CRSL, 3.3.6). The whole process shall be guided by a APCL. Tests include the following "Primary Test Categories" as shown in Figure 4:

PhyCT- Physical Conformance Testing
PCT-Protocol Conformance Testing
DIOT-Device Interoperability Testing
NIOT-Network Interoperability Testing
PhyPT-Physical Device Performance Testing

Testing requirements for a particular device are determined by the PICS and the applicable CRSL which identifies the current status of each applicable test and certification requirement. A PIXIT proforma is used to configure the implementation under test (IUT) in the test bed properly in order to run the test plan. Applicable tests shall be performed and results documented as required by their category. Test categories are defined in section 3.3.6.3. During the testing

process each vendor has restricted access to the APCL's web site for tracking and monitoring the progress of the testing of their equipment.

The APCL shall ensure that all testing requirements are satisfied by the particular hardware and software version certified. In general, no product change is permitted during certification, except as expressly required by a Test Procedure within an applicable test case. The APCL may permit certain limited change if the APCL (a) has high confidence that such a change will not compromise the integrity of prior test results, or (b) repeats all test cases which might be impacted. Any product/module change introduced during certification shall be documented and strictly managed by the APCL. See section 3.3.8.7 guidelines on determining required retesting based on product changes.

When a product successfully completes all the required testing, test reports are assembled into a Compliance Folder. See section 3.3.8.2 for Compliance Folder details.

The APCB shall review the application and relevant certification documentation, including PICS, to determine that

- the vendor supplied product satisfies all current certification requirements;
- all mandatory PICS items are supported;
- the entire Compliant Portion is contained within the elements described;
- the hardware and software environment containing the Compliant Portion is sufficiently described to ensure compliance is maintained in that environment; and
- the Declaration of Conformity is complete and accurate.

After the APCB has determined that all necessary certification requirements are satisfied and the certification listing fee is paid, the APCB shall submit the Compliant Portion to the Certified Product/Module List along with necessary supporiting information (section 4.1.2) and shall add the product/module in which the Compliant Portion was evaluated to the End Product List.

Any deviation of the Compliant Portion thereof represents a Class I or Class II change. For example, a Device Module may be a Compliant Portion, as well as a particular microcontroller model with a specific firmware build.

Once the product or module is certified, the Certificate Authority (CA) issues a digital certificate to be programmed into the devices, for use in joining a utility smart grid network.

### 3.3.1.2. Software Products/Systems

The Product Certification Program aims to achieve compliance and interoperability of all instances of OpenADR and OpenADE systems. The Product Certification Program is sponsored by a SSO, and accredited by the OpenSG.

 An OpenADR and OpenADE instantiations seeking Certification from the Program sponsor shall submit an application and an instance for evaluation by the Appointed Product Certification Laboratory (APCL) for compliance and interoperability.

The Compliant Portion of the proposed software product / system shall be described precisely so that system can state supported feature set. All changes shall undergo regression testing.

Certification Testing ensures that the System meets all Certification Criteria according to submitted PICS, which determines through a mapping table the specific test cases in the currently applicable CRSL that form the test plan the system must pass. The whole process shall be done through an APCL. The Tests include the following Primary Test Categories:

A/E: Authentication and Encryption

PCT: Protocol Conformance NIOT: Network Interoperability FUNC: Functional Testing

Testing requirements for a particular system is determined by the PICS and the applicable CRSL. A PIXIT is used to configure the test set-up in order to run the test plan. Applicable tests shall be performed and results documented as required by their category. During the testing process each vendor has restricted access to the APCL's web site for tracking and monitoring the progress of the testing.

When a system successfully completes all the required testing, test reports are assembled into a Compliance Folder.

The qualified person from the sponsoring SSO/SDO shall review the application and relevant certification documentation, including PICS, to determine that the system supplier satisfies all current certification requirements;

- 915 All mandatory PICS items are supported;
- 916 Compliant Portion is clearly defined;
- 917 the Declaration of Conformity is complete and accurate

### 3.3.2. Program and Program Version

- The Testing and Certification Program set up by the SSO/SDO shall have a well defined release version number, to designate the policy and procedures in effect at any time during the program implementation.
- **3.3.2.1. Product and Module**

#### A. General

A product or module shall have a certified Compliant Portion. The listing member company may intend to apply the certified Compliant Portion to a family of similar end product models or modules, either initially or subsequent to the initial listing.

Furthermore, the member company is allowed to sell the Compliant Portion for integration, resulting in end products offered by another member company if the Compliant Portion is listed as a Certified Module (See 3.3.8.9).

Performance may be impacted by integration of a Compliant Portion into a different end product, and testing will typically be required when the end product differs or when the end product

manufacturer (integrator) is different from the Compliant Portion manufacturer according to Class I, Class II, or Class III change rules by an APCB.

Every End Product shall be listed on the End Product List.

Integration of a Compliant Portion into an end product different from the end product in which it was certified, may impact the performance, for example if the antenna placement or environment changes, or if the host environment is otherwise different. Such integration shall be considered within the Class I, Class II change rules by an APCB.

A member seeking to list a End Product shall complete an online application for Certification. An End Product application shall reference the Module or Compliant Portion of a Certified Product integrated into the End Product if the member wishes to claim abbreviated certification process.

When integrating a Module, an application for End Product certification shall declare that the hardware and firmware/software environment containing the module complies fully with that required by the Module, and provide supporting documentation as needed. Such integration shall be considered within the Class I, Class II change rules by an APCB.

When integrating a Compliant Portion that is not a Module, an application for End Product certification shall describe any variation form the specific End Product in which the applicable Compliant Portion was certified. Such integration shall be considered within the Class I, Class II, and Class III change rules by an APCB.

An End Product application may cover a family of end product models, provided the compliant portion is identical, and the application shall describe the end product family in a sufficient detail to permit evaluation of potential impact of product family variations on performance including radiated performance.

A End Product application is reviewed by APCB to determine testing requirements with reference to CSRL and section 3.3.8.6. Indicated testing shall be performed and documented in the End Product Compliance Folder. After the APCB has determined that all necessary certification requirements have been met and any appropriate fee is paid, the APCB shall submit the end product into the End Product List along with necessary supporting documentation.

It is allowed to start certification testing for an end product before the initial product completes its certification, on condition that the end product does not complete certification before the initial product completes and obtains its certificate. In all cases the end product must follow the rules and policies as defined in section 3.3.1.1

A certificate is issued for each End Product and Module Listing.

#### **B.** Change to End Product or Module

A change to an End Product or Module shall be reviewed by an APCB. When a listed product is changed, the member responsible for the listing shall complete an application for Certification Change online.

987 A Change application shall include the following:

- identify pertinent End Product or Module record,
- amended Compliant Portion or End Product / Module description as applicable
- amended PICS if applicable
- product change description, and
- executed revised Declaration of Conformity

The product/module change description shall be sufficient to determine the scope of testing required to determine that the change device is compliant.

The APCB may request additional information as needed to complete the review. The APCB shall determine additional testing as deemed required.

### C. Device Certification Requirements

Product/module certification is associated with (a) a category (such as a device class as defined by the SSO/SDO), (b) a particular System Profile Release number and version and (c) one or more Certification Profile(s). To certify a product/module, a vendor completes the applicable PICS forms.

In the PICS, the vendor states the functions supported by the product/module to be certified. The completed PICS is used to generate a list of applicable Test Cases based on the test case mapping table (contact the APCB for a copy) within the online certification system.

The list of applicable test cases is used in conjunction with the current CRSL to determine which test cases shall be performed. See section 3.3.6 for detailed information on the CRSL.

### 3.3.2.2. Software Systems

A certified system for OpenADR or OpenADE consists of a Compliant Portion that implements features according to requirements for their server and/or client system.

A vendor system is evaluated and judged to be a Certified System when found to be in compliance by an APCL; evaluation is performed against Reference System for interoperability, when available, and test suites derived from abstract test suites from OpenADR and OpenADE as relevant. It is not necessary to attain an equivalence with the reference system, i.e. all feature sets are functionally identical, but that those features sets represented in the vendor system be evaluated to be equivalent to the reference system implementation.

An instantiation of the reference system itself is not considered to inherit any Compliant Portion; that instantiation must be evaluated and judged as any vendor system for equivalent portions.

### Reference Systems

- 1031 Reference system(s) is(are) defined to be compliant implementation of the specification either
- by evaluation or by definition by the sponsoring SSO. The reference system, as a rule, need to
- be subject to direct implementation by instantiation by participants of the SSO. Therefore, an
- implementation cannot be a "reference system" if it is an "equivalent" system.

### 1035 Candidate Reference Systems

Candidate reference system(s) is(are) defined to be a conforming implementation of the specification. Candidate reference systems are by definition not reference systems, though they may be evaluated for equivalence to reference systems, and compliance to requirements of OpenADR or OpenADE.

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### Changes to Certified System

Any change to the System shall be reviewed by APCB. When a listed system is changed, the vendor responsible for the listing shall complete an application for Certification Change online.

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- A Change application shall include the following:
  - Identify pertinent System record
    - amended Compliant Portion description as applicable
  - system change description
  - amended PICS as applicable
  - executed revised Declaration of Conformity

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Unless member is willing to perform code review with the APCL, changes to System shall require complete regression testing of the certification tests cases.

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### **System Certification Requirements**

System certification is associated with a server or a client implementation of OpenADR or OpenADE or AMI-ENT requirement.

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In the PICS, the vendor stipulates the functions supported by the system to be certified. The completed PICS is used to generate a list of applicable Test Cases based on the test case mapping table within the online Certification System. The list of applicable test cases is used in conjunction with the current CRSL to determine which test cases shall be performed.

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### 3.3.3. Self Testing and Certification

To be determined once the third party testing and certification system is sufficiently mature and products and systems objectively show an acceptable degree of interoperability throughout the program over extended periods of time.

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### 3.3.4. Device Compliant Portion Testing

The End Product or Module is subject to testing for its proposed compliant portion. The testing involves layers, from the physical all the way to the network interfaces.

### 1072 3.3.4.1. Physical Conformance (PhyCT): Radio, PLC, wireline

Physical Conformance Testing assesses the compliance of the physical layers of an implementation seeking certification to the applicable base or core specification of the mandatory and optional features of the physical transport layer PHY (IEEE 802.15.4, IEEE 802.11, etc), as applicable to the type of End Product or module.

1078 Typically, Physical (RF, wireline, or PLC) Conformance Testing is not concerned with and does 1079 not cover assessment of performance, reliability or robustness of the entity under test, unless 1080 explicitly stated as a conformance requirement in the conformance testing specification.

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Physical Conformance Testing does not add constraints to those stated in the core specifications and consists of a series of tests against the physical conformance requirments stated in the applicable radio/plc/wireline conformance testing specification.

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A radio/plc conformance requirement is an elementary piece of the core specification stating what a SE implementation seeking certification is required to do or not to do.

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An implementation is found as conformant with the physical layer core specifications when it satisfies all the selected physical layer conformance requirements contained in the CRSL based upon completing the required tests and executing the DoC.

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For example, the radio physical layer conformance requirements of ZigBee devices are derived from the basic IEEE802.15.4 radio layer specification over the operational temperature and humidity range of the device as declared in the PIXIT, and include: power spectral mask and density, center frequency and tolerance, sensitivity/packet error rate, modulation/demodulation, error vector magnitude, adjacent and alternate channel rejection, turnaround time, clear channel assessment, energy detection, and link quality indication.

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An implementation is found as conformant with the physical conformance related core specifications when it satisfies all the selected physical conformance rquirements contained in the CRSL based upon completing the required tests and executing the DoC.

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#### 3.3.4.2. **Protocol Conformance Testing (PCT)**

1104 Protocol Conformance Testing assesses the compliance of the protocols implementing the MAC 1105 layer and Network Layer of the implementation seeking certification to the applicable base and 1106 core specification (IEEE802.15.4:2006 and ZigBee IP for ZigBee, HomePlug SE Specification 1107 for HomePlug, IEEE802.11b/g for Wi-Fi).

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Protocol Conformance Testing does not add constraints to those stated in the core specifications and consist of a series of tests against the protocol conformance requirements stated in the applicable protocol conformance testing specification.

1111 1112 1113

A protocol conformance requirement defines the core specification stating what an implementation seeking certification is required or not to support.

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For example, The ZigBee-related protocol conformance requirements are derived from the IEEE802.15.4 MAC layer and ZigBee IP specification along with the PICS and PIXIT documents relating to those MAC and NWK layers.

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1120 An implementation is found as conformant with the protocol-related core specifications when it 1121 satisfies all the selected protocol conformance requirements contained in the CRSL based upon 1122 completing the required tests and executing the DoC.

#### 1123 3.3.4.3. Interoperability Testing (IOT)

1124 Interoperability is key to customer acceptance. Interoperability testing for Certification requires

1125 a minimum of three different golden unit vendor devices. The interoperability configuration scenario must include at least two different physical layer chipset vendors. Each end product/module must demonstrate interoperability with at least three different certified Energy Service Interface (ESI) if it is not an ESI; if an ESI, it shall demonstrate interoperability with at least three different PCT and IHD combination. This enables the basic network interoperability.

Additional to the above requirement, each product/module must demonstrate interoperability with at least two different certified end product/module (from at least two vendors) and at least one device should be the reference unit selected by industry WG. This enables general market device interoperability.

Interoperability testing is enhanced as more vendor equipment is made available from different vendors.

The interoperability certification test bed shall be available at each APCL for all currently required interoperability tests. The tests shall include all relevant profile device roles and application functionality declared in the PICS and PIXIT, and test for: trust center policy, network management policy, commissioning and installation, power failure/start-up, use cases, stress cases, over-the-physical media download.

A implementation is found as conformant with the interoperability core specifications when it satisfies all the selected interoperability requirements contained in the CRSL based upon completing the required tests and executing the DoC.

### 3.3.4.4. Physical Performance Testing (PhyPT)

Physical Performance Testing (PhyPT) requirements provide physical layer performance metrics intended to determine the limits of performance of End Products and modules, for example in an over-the-air (RF) environment. In such case, tests are intended to determine the transmitter and receiver performance and sensitivity in normal operation in the presence of far-field (for RF case) interferers causing transceiver desensitivity. PhyPT tests are critical in that they provide necessary information on the radiation pattern of the device as used, and the effect of interaction factors between the radiated field and the circuitry of the device.

The PhyPT shall include the following based on the PIXT and PICS declarations: range and directionality (link budget and sensitivity verification), and immunity/desensitivity to known interferers.

PhyPT is required for the Certification of End Product/module. The test report will be included in the Compliance Folder and test results become part of the Compliant Portion of the end product/module. It is the intent of industry WG to conduct a regression analysis across the applicable Certification profiles on data collected during PhyPT. Industry WG will then request an approval of a baseline criteria for example, Smart Energy 2.0 for future PhyPT testing.

### 3.3.4.5. Network Conformance Testing (NCT)

Network Conformance Testing (NCT) complements PhyCT, PCT, IOT as a system level conformance testing for end-to-end from the utility head end to the HAN network.

NCT ensures that compatible state machines and protocols are employed at the product level, as with the utility head end. This includes frame compatibility with communication between the servers and client applications.

Network Conformance Testing does not add constraints to those stated in the core specifications and consist of a series of tests against the network conformance requirements stated in the applicable network conformance testing specification.

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1178 A network conformance requirement defines the core specification stating what an implementation seeking certification is required or not to support.

1180

For example, The ZigBee-related network conformance requirements are derived from the ZigBee IP and SE 2.0 application protocol specification along with the PICS and PIXIT documents.

1184

An implementation is found as conformant with the network-related core specifications when it satisfies all the selected network conformance requirements contained in the CRSL based upon completing the required tests and executing the DoC.

1188

### 1189 3.3.5. Software System Compliant Portion Testing

- 1190 The system is subject to testing for its proposed compliant portion. The testing involves the
- 1191 entire set of use case tests as derived from relevant abstract test suites.

### 1192 **3.3.5.1.** Authentication and Encryption

- 1193 The system is subject to testing the mechanism for establishing secure sessions. Testing
- involves negotiating key, access level, and establishing a session for a specific account.

#### 1195 3.3.5.2. Protocol Conformance

- Verify that the system implements methods, data frames, and interfaces of the prescribed in the
- 1197 communication method.

### 1198 3.3.5.3. Network Interoperability

- 1199 Communication between Server to Client reference systems. Network API shall be consistent
- with appropriate application layer implementations and shall comply with appropriate transport
- 1201 protocol e.g. RESTful or SOAP but not both.

### 1202 3.3.5.4. System Functional Testing

- 1203 Verification of state machine according to requirements of OpenADR, OpenADE or AMI-ENT.
- 1204 The testing shall be based on defined test cases derived from abstract test case scenarios of
- 1205 the System Requirements from OpenSG. Use cases shall be derived from the various
- 1206 functional requirements as stipulated by the abstract test cases, and such testing shall be
- 1207 performed using a Reference System or a validated Test Harness agreed by the SSO.

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### 3.3.6. Certification Requirements Status List (CRSL)

#### 1210 **3.3.6.1. Definition**

- 1211 The Certification Program currently certifies devices on 3 levels of conformance and
- 1212 interoperability test specifications. The corresponding PICS documents specify the mandatory
- 1213 and optional requirements for all the test specification documents. The Certification
- Requirements Status List (CRSL) specify the testing requirements at any given time, and gives

1215 quidance to the APCL and APCB on testing and recommendation for certifications. The CRSL 1216 is maintained by the LL.

1217 1218

CRSL versions include changes to the test requirements and test specifications. Requirements for certification are set by the CRSL version effective on the date that the device is certified.

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A CRSL Interim Release includes the results of the CCB process, and introduces new requirements that will become active in future CRSL Major Releases. A (x.0.0) of the CRSL shall occur twice annually. A public interim release of the CRSL (x.y.0) shall occure no more frequently than once per month.

1224 1225

1226 Requirements upgraded in Major Release (x.0.0) shall be available in an interim release of the 1227 Major Release (x-1.y.0) effective 45 days prior to Major Release (x.0.0). Vendors have 90 days 1228 to submit their equiment for certification to be tested against this major release.

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1230 An IUT undergoing certification testing when the next major release becomes effective have 45 1231 days to complete testing. Test requirements are defined by the major release under which the IUT is submitted. Test cases which become active after the next major release are not required.

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3.3.6.2. **CRSL Structure** 

1234 The CRSL defines the current status of each test case in a list. The list contains the following 1235 information:

1236

- 1237 Designator - test case identifier
- 1238 Name - descriptive text from the test specification
- 1239 Current specification requirement – document, version and requirement
- 1240 Test specification number and version
- 1241 **Test Case Category**
- 1242 Available date: date at which the test case may be used as the indicated Test Case Category
- Active date: date at which the test case shall be use d at the indicated Test Case Category 1243
- Associated notes 1244
- 1245 Previously published specification requirements<sup>1</sup>
- 1246 -Test specification number and version
- 1247 -Test Case Category
- 1248 -Status
- -Active date 1249
- 1250 -Associated notes
- 1251 Informative
- 1252 -Test Case Priority
- 1253 -Test Platform: Validated test platforms for both the current and previous test case

1254 1255 1256

The following applies for each test case requirement:

- 1257 1258
- Prior to the Available date of the current specification requirement, the previously published specification requirement shall apply.

1259 1260 1261

From the Available date until the active date of the current specification requirement, the vendor shall choose to apply either the previously published specification requirement or the current specification requirement.

<sup>1</sup> Included to ensure backward compatibility

- From the Active date, the current specification requirement shall apply.
- Products will support previous, current and future versions. Products that are not forwardly compatible will NOT be considered for testing under the CPRM program.

1265 Issue of an update to the CRSL is managed and approved by the industry WG. Updates to the CRSL include changes to test case categories to reflect the addition of new validated test cases, the downgrade of previous validated test cases, and the revalidation of downgraded test cases. The LL shall implement the CRSL updates.

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# 1270 3.3.6.3. Test Case Categories

- 1271 The Certification Program assigns each test case from the test specification a Test Case
- 1272 Category. A test case is validated when a validated test platform is available, and required for
- implementation.

1274 Category A

- 1275 The device shall pass each Category A test case at the APCL on a validated test platform.
- 1276 These are the validated test cases. A test report shall be generated according to ISO Guide
- 1277 17025.

1278

# 1279 Category B

- 1280 The device shall pass each Category B test case at the APCL. Pass/Fail verdict is assigned
- and the test reported generated according to ISO Guide 17025. These are typically test cases
- that have been verified and can be executed with unambiguous results, but for which test case
- 1283 validation is incomplete.

1284

1285

## Category C

- 1286 The device shall pass each Category C test case either at the manufacturer or the APCL. In
- case the test is performed by the manufacturer, a test report shall be submitted to the APCL.
- 1288 Pass/Fail verdict shall be assigned.

1289

# 1290 Category D

- 1291 Test cases may be downgraded from A or B or C by the LL, but must be revalidated and
- reinstated to its prior status without delay, upon resolution of any issues.

1293

# 1294 Category E

- 1295 The device shall perform Category D tests at the APCL and a test report generated. However
- there is no Pass/Fail verdict assigned.

1297

# 1298 Category I

1299 Test cases planned for further development and listed for informational purpose.

1300

# 1301 Category P

- 1302 Test case planned for validation or awaiting approval but currently listed for informational
- 1303 purposes.

#### 3.3.6.4. **Test Case Category Transition**

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A Test Case Category for a test case may or may not change over time. Test Case Status is communicated using the CRSL Interim and Major release. The following list describes, in part, the typical assignment and re-assignment of test case categories:

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All test cases start as Category I.

1312 1313 Test cases selected from development are moved to Category P in the next major

1314 1315 • If a test case upgrade proposal from Category B to Category A is accepted for inclusion in the next Interim Release of the CRSL, the following rule shall apply

1316 1317 The upgrade is effective immediately

1318 1319 Testing underway may (test start date prior to upgrade) may continue their certification testing without regression testing.

1320 1321

The initial Available Date shall not precede the CRSL publication date. Test cases may be immediately downgraded temporarily to Category D in specific circumstances under the authority of LL and reinstated without delay, maintaining the original active date if the reinstatement does not occur past the original active date. Test cases are not necessarily downgraded due to a single test platform losing validated status.

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 All other category transitions (upgrades) are effective at the next Major Release of the CRSL.

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## **Testing and Interoperability Principles** 3.3.7.

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The ultimate goal of the ICP is an eco-system of *interoperable* devices and systems. For the purpose of this discussion, interoperability may be loosely defined as a correspondance of interfaces between two abstract functional units, of which communication is possible.

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To this end, it is important for the certification program to assure a well-defined minimum interoperable set of features, whether it be functionality, user interface, or application interface.

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1334 3.3.7.1. Non-overlapping Feature Set

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A simple set of best practice principles helps facilitate a robust interoperable interface. These

1338 a) a specific set of functions shall be defined into "profiles". A profile is a finite set, or grouping, 1339 of functionality. 1340

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b) any function belonging to a profile shall be reproduced by implementing the entire profile of mandatory functions by another device sharing that function. In other words, profiles are exclusionary of other like functions. For example, a mandatory function A, belonging to a profile X can be implemented in another device via the entire profile X, and never a partial implementation of X. A device adopting profile X must therefore implement the whole mandatory function set that includes function A.

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1348 c) A function in profile X shall not be duplicative of another function in profile Y, if that function is 1349 already existing in profile Y.

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1351 The above principles dictate that extreme care must be taken to design profiles; in other words. 1352 profiles need to be designed to coexist with other profiles; functions within profiles X and Y need 1353 to be exclusionary yet complimentary, but never overlapping.

1354

1355 Test suites shall evaluate individual profiles, with test cases addressing functions of said profile.

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1357 The non-overlapping feature set may be coupled with a branding or Logo program. However, 1358 there is no mandatory requirement for a Logo program.

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#### **Certified Product Listing** 1360 3.3.8.

1361 When the Certification criteria are satisfied, and with the agreement of the vendor, the APCB 1362 shall post the product / module onto the Certified Product registry with the following information:

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- 1364 **Product Name**
- 1365 Certified Product Type
- 1366 Certification Number
- 1367 Date of Certification
- 1368 CRSL date
- 1369 CRSL associated version number
- 1370 Detailed product information in text form (not more than 200 words)
- 1371 Product image in jpg format no larger than 300 x 300 pixels
- 1372 Company logo in jpg format no larger than 300 x 300 pixels

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1374 The APCB shall ensure, prior to completing the product certification process, that the equipment 1375 vendor is still a member in good standing with the certification program, and that the certification 1376 testing fee and certification logo fee (if appropriate) are collected per certification. With the 1377 explicit agreement of the applicant, the APCB will enter the data into the Certified Product 1378 registry and create an electronic Certification Certificate from this data.

1379

- 1380 3.3.8.1. **Digital Certificates**
- 1381 Once a product enters the Certified Product registry, the CA shall generate a digital certificate
- 1382 for that product and issue it to the applicant.

#### 1383 3.3.8.2. **Compliance Folder**

1384 The Compliance Folder shall provide the actual Record of Work for conformance to the 1385 certification process. The minimum required information is listed below. For additional 1386 information, see Annex.

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1388 Minimum contents in the Compliance Folder:

- 1390 Member name
- 1391 Exact model number
- 1392 Exact kit number if applicable (i.e. variant number)
- 1393 Hardware version and change history
- 1394 Software version and change history
- 1395 CRSL version number
- 1396 **PICS**

- 1397 **PIXIT**
- 1398 **Test Report**
- 1399 Applicable waivers and their descriptions and reasons, and any change requests
- 1400 **Declaration of Conformance**

1402 All vendors shall maintain a duplicate set of Compliance Folder for their certified product. The 1403 certification program, at its discretion, may order additional reviews of the Compliance Folder. 1404 Any such additional Compliance Folder reviews shall be at the expense of the certification 1405 program and be conducted by a mutually agreeable third party contractor that is not an 1406 employee of another manufacturer.

1407

- 3.3.8.3. 1408 Certificate
- 1409 After the Certified product is listed in the Certified Product List, the Certification Program
- 1410 Manager shall issue a hard copy of the Certification to the vendor with special heavy stock
- 1411 paper.

1412

- Removal of Products from Certified Product List 1413 3.3.8.4.
- 1414 The primary contact for the particualr product posted on the Certified Product List may request
- 1415 that the product be removed from public view anytime. The removal request should be sent to
- 1416 the Certification Program Manager. This action only affects the public view of the product on
- 1417 the List.

1418

#### 1419 3.3.8.5. **Changes to Certified Products**

1420 Any change to a certified product falls under one of two classes: Class I or Class II.

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#### 1422 3.3.8.6. **Determining Class of Change**

- All devices put on the market shall meet the requirements for which the product has been 1423
- certified. The Certified Product List registers products/modules having a specific hardware and 1424
- 1425 software version. The product manufacturer is responsible to ensure that the Compliant Portion
- 1426 of all production units are identical to the certified version in all material aspects.

1427

- 1428 Any change to the Compliant Portion of the Certified Product shall be documented in the
- 1429 Compliance Folder of the manufacturer, and the manufacturer shall notify the APCB of those
- 1430 changes. The manufacturer may initially classify the class of change; however the classification
- 1431 noted by the APCB shall be the class of record. The APCB shall determine what additional
- 1432 testing is required, according to the Annex guidelines and documentation provided.

#### Class I Changes 1433

- 1434 A Class I change is a product change that has no impact to the hardware or software within the
- 1435 Compliant Portion and no change to the declared functionality in the PICS.

1436

- 1437 For Class I change, no testing is required. For any change in the product name or product
- 1438 version, the Compliant Folder will be revised to reflect the change, and the APCB is responsible
- 1439 to effect the change in the Certified Product List.

### 1440 **Class II Changes**

1441 A Class II change is a software or hardware change to the Compliant Portion or to the 1442 functionality declared in the PICS.

The member shall supply the APCB with the detailed change description, and estimated impact to the results of the tests implemented according to the CRSL in effect at the time of the certification testing at the APCL. The member may add a proposal on the scope of required retesting.

The recertification testing is done by the APCL using the current CRSL. Based on the technical evaluation of the supplied change documentation, the APCB may determine that certain prior test results may be reused.

The test requirements shall be determined by the APCB based on the current CRSL. Test reports from the former certification testing may be reused in portions or in its entirety depending on the test requirements and judgement of the APCL.

Based on the review of product change documentation, the APCB shall determine test cases to be conducted on the product.

The APCB may require additional information as necessary to determine test cases to be conducted.

# 

# 3.3.8.7. Re-certification versus Change to Certification

 The change classification to a certified product is determined by the impact of that change on the Compliant Portion as shown in the table below.

Class Category	Definition	Re-certification	Responsibilities
I	Software and/or Hardware change outside the Compliant Portion	No	Manufacturer is responsible for any testing, and informational changes and any test results are recorded in the Compliance Folder.
II	Software and/or Hardware change affecting the Compliant Portion	Yes	Any and all tests are to be performed by the APCL. Changes and test results need to be recorded in the Compliance Folder

 For Class I changes, any testing are responsibility of the member, and testing can be conducted by the manufacturer, or by APCL. Test results shall be recorded in the Compliance Folder. For Class II changes, any and all tests are to be performed by the APCL.

1472 3.3.8.8. Module Policy

A Certified Product may be designated as a Module at the option of the member responsible for the listing. Designating the Certified Product as a Module facilitates the reuse of the Module in a broader range of End Products. Certification requirements for the Module include all requirements for the Certified Product, and additionally information described in this section.

A Module is a hardware and software combination that constitutes a Compliant Portion when installed within a specified hardware and software environment. Typically, a Module will include a software driver, hardware module, and, for radio based products, an antenna. The Annex gives an informative guideline on Modules.

The description of the Module on the Certified Product List shall identify:

- hardware and software comprising the entire Compliant Portion,
- description essential to operation of the module.
- hardware and software versions certified.

To certify a Module, the APCB shall determine that

- the vendor supplied product satisfies all current certification requirements,
- the entire Compliant Portion is contained within the Module,
- the hardware and software environment required for the Module is sufficiently specified to ensure adherence of the Compliant Portion to the certified conditions.

The same Product change rules apply to Modules.

# 3.3.8.9. Inheritance of Compliant Portion of Modules

When a certified Module is incorporated into a product, the integrator may, for example, change the antenna front end to the module. The integrated product may be certified as an End Product when the APCB determines that an APCL RPT test yields results with acceptable outcomes. An exception applies when there are no changes to the antenna front end, housing, or any characteristics impacting the Compliant Portion.

An example for a streamlined process for OEMs using a previously certified Module is shown in the table below as a guide.

Vendor	Scenario	Required Testing	Approximate Cost	Documents
Module Vendor	Initial Certification	PhyCT, RCT, IOT, PhyPT, NCT	Full certification testing cost and logo fee	All test reports and Compliance Folder

End Product Vendor	Initial Certification using a certified Module	PhyPT	PhyPT test cost and logo fee	PhyPT test report and Compliance Folder, plus a reference to Compliance Folder of Module
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# 3.3.8.10. Integrated Products and Re-Branded Products

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During its life cycle in the market, certified products may at times be integrated into larger systems, or re-branded without the Compliant Portion undergoing any material change. In order to maintain traceability of the certified product through the market place, and to ensure that Compliant Portion certified status is indeed maintained, it is necessary to manage the integration and re-branding processes.

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Using a new brand name for a previously certified product is allowed without additional logo fee if a new listing is not requested. However, in such cases, the product shall bare clearly the original certification ID. If a new listing is requested, a listing fee shall be charged, and a replica record created in the Certified Product list with the new brand information.

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Additionally, original design manufacturers (ODM) may design, manufacture, and certify a product or module for a second client company. In such cases, the client company is responsible to create a new listing request for the product to be Certified Product under the client company.

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Any change in the Compliant Portion shall be processed under the change classifications scheme.

1528 1529

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# 3.3.9. Certified System Listing

When the Certification criteria are satisfied, and with the agreement of the vendor, the APCL shall post the system onto the Certified System registry with the following information:

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- 1534 System Name
- 1535 Name of each System Component
- 1536 Version, release and variant identifier for each System Component
- 1537 Certified Feature Set
- 1538 Date of Certification
- 1539 CRSL date
- 1540 CRSL associated version number
- 1541 Detailed system information in text form
- 1542 Company logo in jpg format

1543

The APCB shall ensure, prior to completing the system certification process, that the system vendor is still a member in good standing with the certification program, and that the certification

- 1546 testing fee and any appropriate certification logo fee are collected per certification. With the
- 1547 explicit agreement of the applicant, the APCB will enter the data into the Certified System
- registry and create an electronic Certification Certificate from this data.

# 1549 **3.3.9.1. Compliance Folder**

- The Compliance Folder shall provide the actual Record of Work for conformance to the certification process. The minimum required information is listed below.
- 1552
- 1553 Minimum contents in the Compliance Folder:
- 1554

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- 1555 -Member name
- 1556 -System name
  - Name of each System Component
- 1558 -Software execution environment
- 1559 -Software version and change history including MD5 Hash

Version, release and variant identifier for each System Component

- 1561 -CRSL version
- 1562 -PICS
- 1563 -PIXIT
- 1564 -Test Report
- 1565 -Applicable waivers and their description and reasons, and any change requests
- 1566 -Declaration of Conformance
- 1567
- 1568 All vendors shall maintain a duplicate set of Compliance Folder for their certified system. The
- 1569 certification program, at its discretion, may order additional reviews of the Compliance Folder.
- 1570 Any such additional Compliance Folder reviews shall be at the expense of the certification
- 1571 program and be conducted by mutually agreeable third party contractor that is neither an
- 1572 employee of another vendor.
- 1573 **3.3.9.2.** Certificate
- 1574 After the Certified system is listed in the Certified System List, the Certification Program
- 1575 Manager shall issue a hard copy of the Certification to the vendor with special heavy stock
- 1576 paper.
- 1577 3.3.9.3. Removal of Systems from Certified List
- 1578 The primary contact for the particular system posted on the Certified System List may request
- the system be removed from public view any time. The removal request should be sent to the
- 1580 Certification Program Manager. This action only affects the public view of the system on the
- 1581 List.
- 1582 3.3.9.4. Changes to Certified System
- 1583 Any change to the system shall require regression testing as a rule, unless deemed
- unnecessary by the APCB.
- 1585 3.3.9.5. Reference System Instantiations
- 1586 Vendor systems derived from Reference System is considered an instantiation of the Reference
- 1587 System and not the Reference itself. As such, the practical status of instantiated reference
- 1588 system is the same as any system claiming conformance to specification.

# 1589 3.3.9.6. Equivalent Clean Room Implementations

- Vendor systems implementing a parallel Reference System is the same as any system claiming conformance to the specification.
- 1592 3.3.9.7. Candidate Reference Implementations
- Vendor systems implementing a Candidate Reference System is the same as any system claiming conformance to the specification.

# 3.3.10. Validation of Test Harness for Device Testing

## 3.3.10.1. Submittal Process

A test harness subject to consideration as part or whole of a validated test system for Certification shall satisfy the following submittal criteria:

- a) Be available for commercial purchase by testing laboratories and Member companies or be available publically through free and open source agreements.
- b) Support the Test Control Interface (TCI) for relevant Primary Test Categories and protocol layers
- c) Include scripting capability for automated test runs
- d) Supply test cases in accordance with the CRSL; implementation must be at least <u>one</u> complete test category out of five Primary Test Categories<sup>1</sup>
- e) as appropriate, subject to calibration cycles

The CPM shall review the test harness submittal for the above minimum submittal criteria (may be outsourced to LL), to be an eligible candidate system of detailed evaluation for validation as an official Certification Test Harness.

# 3.3.10.2. Evaluation Process

A test harness, accepted for consideration as part or whole of a validated test system for Certification, shall undergo technical evaluation by the LL, and the LL is responsible to sign-off on the technical viability of the system as a test harness for the industry.

The validation process shall at minimum involve the following steps:

- 1. Execution of the relevant CRSL scope, through a Test Control Interface (TCI), as implemented for the Primary Test Category of the test harness, and obtaining the expected results that include the use of the Golden Units designated by the CPM for the Product Certification Program.
- 2. Examination of the upper tester and lower tester logs, along with the over-the-air/physical media results, to determine the proper recording and evaluation of the test results.
- 3. Test harness shall exhibit a Gauge R&R of relevant reference Primary Test Category tests of less than 5%.

<sup>&</sup>lt;sup>1</sup> The test harness shall provide a full implementation of any claimed supported protocol, as described in the corresponding test plan, which in turn has been derived from the PICS.

Test harness shall exhibt a Gauge R&R of relevant reference Primary Test Category tests of less than 10% between homogenous and heterogenous test harness set-ups at different laboratory locations (i.e. in APCLs).

Note that the procedure to perform the Gauge R&R using the reference Primary Test Category tests are the responsibility of the LL.

# 3.3.11. Validation of Test Harness for System Testing

In order to institute a stable Certification Program, a reliable testing program is essential. One basis of such a program is the use of well defined "test harness". Any such test harness shall be officially "validated" by the CPM as capable of performing the required testing. All APCLs are required to have access to and use a reference system or validated test harness to perform Certification testing for relevant test categories.

System tests are required for the following:

A/E : Authentication and Encryption PCT : Protocol Conformance NIOT: Network Interoperability FUNC: Functional Testing

All test harnesses tasked to perform the test need to be able to complete the entire set of tests as described in the applicable CRSL for at least one primary test category.

Once a test harness(es) is validated to perform the CRSL tests, all such instances of the test harness at or accessed by the APCL need to be monitored for continual validity of the entire Certification Program. Therefore, it is critical that tests be repeatable and reproducible, i.e. repeated measurement results are consistent, and that those measurements are reproducible by other laboratories that may be using different instances of the validated test harnesses. The Certification Program shall maintain a specific level of software version for all testing. The representative tests (reference primary category tests) shall be selected by the LL on an ongoing basis, and verification performed across the APCL at least once a year.

## 3.3.11.1. Submittal Process

A test harness subject to consideration as part or whole of a validated test system for Certification shall satisfy the following submittal criteria:

A. be available for commercial purchase by testing laboratories and Member companies

B. support the Test Control Interface (TCI) for relevant Primary Test Categories and protocol layers

C. supply test cases in accordance with the CRSL; implementation must be at least one complete test category out of Primary Test Categories

 D. maintain strict version control using a version control tool such as CVS or SVN

The CPM shall review the test harness submittal for the above minimum submittal criteria, to be an eligible candidate system of detailed evaluation for validation as an official Certification Test Harness.

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3.4. Improvement and Corrective Action / Feedback

# 1682 3.4.1. Certification Process Exceptions

While the present Certification Program Reference Manual attempts to cover all contingencies that may occur during the Certification Program, inevitably, new needs and issues continually arise, and the program shall install processes to enable a flexibility in the program for continual improvement.

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In general contingencies will occur that interrupt the planned certification process. These contingencies may occur at various steps along the device testing and certification process, and can generally be categorized into two characters:

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Problems arising in the course of executing the certification process: Process Problem Problems arising due to strong and quantifiable objection by members: Disputes

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The following describes the nominal process to handle such contingencies.

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1697 3.4.1.1. Process Problem Resolution

There can arise many potential problems within the Certification Process that can cause significant delays in certification of a vendor's product. These problems include, but are not limited to

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Test Harness issues,

1703 1704  Interoperability issues between optional or conditional features of vendor devices and implementations
 Specification issues, etc.

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The following creates a process framework to provide at a minimum, a predictable path to resolution for any potential problem that may arise.

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Change Request Process

In order to provide a solution to a problematic component of the certification process, the program provides its members the possibility to go through the Certification Change Request process (CCR). The CCR process is based on three steps: generation, evaluation, and resolution.

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1. CCR generation: Vendor issues a CCR describing the problem and the test cases, PICS, specifications affected by this problem to the APCB. The APCB is responsible to review the CCR and consult with the LL.

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2. CCR evaluation: The LL, along with the APCB evaluates the CCR and endorses or rejects the CCR. In the case of endorsing the CCR, the LL shall recommend a

- resolution. The endorsement is forwarded to the TAB. The process shall take place within 5 business days from reception of the CCR.
  - 3. CCR resolution: The LL has further 5 business days to implement any technical resolution to the CCR under the LL's direct control and implement any necessary CRSL revisions. The TAB shall locate, as necessary a sponsor within the industry WG to affect any change in the technical specifications by the CCB process to institute a permanent fix to the problem.
- 1728 **CCR**
- The SSO and CPM must implement the submittal and template for the Certification Change Reguest (CCR).

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# 1732 3.4.1.2. Process Dispute Resolution

- 1733 All disputes relating to product certification shall be resolved by the following process:
- 1734 Overview
- 1735 Disputes not immediately affecting the certification process, but nonetheless are deemed
- serious enough for a vendor to raise, can be processed in a procedural way. The following is
- essentially a formalized dispute resolution, when other alternatives methods of are not available.
- 1738 Binding Resolution
- 1739 t.b.d.
- 1740 **3.4.1.3**. Jurisdiction
- A vendor may initiate a dispute resolution proceeding in accordance with this section for a
- 1742 dispute that relates to a certified feature or aspect of a Certified Product.

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# 1744 Informal Dispute Resolution

Prior to initiating a formal dispute resolution the member shall seek in good faith to resolve disputes informally.

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# A. Dispute Resolution Demand

If parties are unable to resolve the dispute within 30 days after the parties commenced informal efforts to resolve the dispute, either party may demand formal dispute resolution by delivering a demand in writing to the other party and to the Certification Program Manager.

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# B. Hearing by Dispute Resolution Committee

Each dispute brought pursuant to this section shall be heard by a dispute resolution committee defined by these rules. The decision of the Dispute Resolution Committee shall be final and binding to both parties with respect to all certification matters. The Dispute Resolution Committee is formed by the Certification Program Manager at his/her discretion.

# C. Dispute Resolution Fee

Before the Dispute Resolution Committee considers the dispute, the party demanding adjudication of the dispute shall pay a non-refundable processing fee. The Certification Program Manager and the Dispute Resolution Committee shall not act unless the fee has been paid. Where the final decision is deemed favorable to the party demanding adjudication, the fee shall be reimbursed.

# D. Hearing Schedule

Upon receipt of the demand notice for the dispute resolution and payment of the processing fee, the Certification Program Manager shall promptly set up the Dispute Resolution Committee and send a copy of notice to parties involved via email with acknowledgement. This notice shall define a "Notice Date" for purpose of calculating all further actions in the dispute resolution process.

If the decision fo the Dispute Resolution Committee requires action by a product manufacturer in order to bring a Certified Product into conformity with applicable certification requirements, the manufacturer shall either implement those changes within ninety days of the Notice Date, or submit a schedule that is deemed acceptable by the Dispute Resolution Committee and commence diligent efforts to implement the change in accordance with the imposed or submitted timeline.

# E. Revocation of Certification

If the Dispute Resolution Committee deems that a manufacturer has failed to implement corrections as required by the binding resolution within the imposed or submitted timeline, and the Committee determines that no viable corrective action plan is in progress to resolve the dispute, the Dispute Resolution Committee can recommend to the Certification Program Manager that the product in question may be removed from the Certified Product List. The Certification Program Manager may then remove the product from the Certified Product List until the Dispute Resolution Committee deems that the manufacturer has rectified the problem.

# **Dispute Resolution Committee**

# A. Composition

The Dispute Resolution Committee shall have the following composition:

- Lead Lab Representative
- APCL Representatives
- SSO/SDO Representative

# **B.** Committee Actions

In considering a dispute, the Dispute Resolution Committee shall consider the materials presented by each party involved to the dispute, and may in addition consider such other materials and information as it deems appropriate to settle the dispute.

1806 A copy of all associated documents used in resolving the dispute shall be maintained by the vendor and APCB in the Compliance Folder.

# (C) Committee Decisions

The Dispute Resolution Committee shall decide on matters by a majority vote.

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# (D) Role of Certification Working Group

All decisions of the Dispute Resolution Committee shall be binding and final upon the parties, provided however that it becomes evident that the dispute may be related to a flaw in the certification test or the certification process. In that case, the Dispute Resolution Committee or either party in the dispute may request that the matter be transferred to the industry WG for consideration.

# 3.4.2. Certification Requirement Waiver Process

The waiver process allows a manufacturer to apply for a dispensation (exception) from a specific certification requirement that the manufacturer is unable to meet and that will prevent or delay certification. The waiver process is intended to be used in cases where a manufacturer believes it has a justifiable reason that a waiver should be granted. The waiver process is not intended to deal with test harness or test case problems that are preventing a device from achieving certification. Such issues are dealt with using the CCR process.

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Waiver requests are reviewed by an independent body, the Waiver Review Board (WRB) which reviews and takes decisions on waiver requests. This body must be independent of the manufacturer submitting the waiver request, and have no conflict of interest with respect to the waiver request application for the device. Waiver requests are confidential and are not shared between manufacturers.

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Waiver requests are submitted to the Certification Program Manager through the APCB, using a suitable Waiver Template. The Program Manager forwards the request to the Waiver Review Board for consideration. Waivers are reviewed on a case-by-case basis. Submission of a waiver request does not guarantee consideration or approval of the waiver request by the WRB. A waiver request can be submitted at any time in the certification testing process and the process can be applied for during both initial and re-certification of Certified Products.

# 3.4.3. Surveillance of Certified Product Validity

The ICP is responsible to ensure the continued validity of certified products, modules and software systems in the market.

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The ICP is responsible to compile an ongoing verification record of certified products out in the market.

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The CPM is responsible to take mitigative, corrective and preventive action to the non-compliant Member, the APCB, and the APCL involved using the following procedure outlined, upon discovery of a certified product that breaches the original certified condition of the product.

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# 1849 3.4.3.1. Corrective and Preventive Action

The CPM shall discuss with the involved APCB & APCL the issuance in writing of the Mitigation, Corrective, and Preventive Action Request (MCPAR), to the APCB & APCL, the non-compliant Member and the APCL. The MCPAR shall indicate the following:

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- Detail on the observed breach of certification requirements
- Assigns APCB & APCL as party responsible to close the open action item identified on the MCPAR
- Orders Member to account for units already in the market
- Orders APCB, APCL Member to institute corrective action of this event and preventive action of similar events
- Order APCB, APCL to work with Member to mitigate the impact of released devices
- Order APCB, APCL to institute corrective action for this event, and preventive action to forestall future similar events
- After set date, obtain the report on the corrective and preventive action from Member, APCB, APCL
- The CPM shall evaluate validity and effectiveness of the response.

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The APCB & APCL shall monitor the corrective and preventive action after a set time indicated by response on the MCPAR. When subsequent verification determines that corrective and preventive actions are effective, the APCB & APCL shall report to the CPM, and the case can be closed; if it is found to be insufficient, the CPM shall initiate a complete review of the APCB, APCL appointed status.

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# 3.5. Security Considerations

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# 1876 **4. ANNEX**

# 1877 4.1. Summary Matrix

Requirement	OpenHAN	OpenADR	OpenADE
Program Version	Yes	Yes	Yes
Lead Laboratory	Yes	Yes	Yes
Appointed Labs	Yes	Yes	Yes
Certification Body	Yes	No	No
Program Manager	Yes	Yes	Yes
Test Harness	Yes	Yes*	Yes*
Reference System	No	Yes*	Yes*
Technical Advisory Board	Yes	Yes	Yes
Test Case Reference List	Yes	Yes	Yes
Compliance Folder	Yes	Yes	Yes

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<sup>\*</sup> Either Test Harness or Reference System may be used