

## AMI-SEC Team Conference

Wednesday, November 5, 2008

Daren Highfill, Chair

Aaron Snyder/EnerNex	Grant Gilchrest/EnerNex	Matt Carpenter/ InGuardians	Srini Krishnamurthy/ Eka Systems
Austin Montgomery/ SEI	Howard Lipson/SEI	Matt Gilmore/ Consumers Energy	Troy Goldie/Current Group
Bobby Brown/EnerNex	James Ivers/SEI	Neil Greenfield/AEP	Viola Lee/PG&E
Brad Singletary/EnerNex	Jeremy McDonald/SCE	Sharon Li/PG&E	Vishant Shah/EnerNex
Brian Smith/EnerNex	John Lilley/SDG&E		
Greg Dobson/Dominion	John Mani/Comverge		
Eric Robinson/Itron			

## Summary

Discussion involved the Architectural Description vote results, review of ballot process and moving forward – the process for comments and revisions for future document versions.

## Documents

“AMI-SEC Ballot Process – v1 – 20081105 – drh.emf” diagram depicting the AMI-SEC ballot process.

## Technical Discussion

### ***Architectural Description Vote Results***

The Architectural Description (AD) vote results: (2) Yes, (3) No with comments

The Chair explained that two of the ‘No’ votes had brief comments with easy resolution. The Chair also discussed that the AD had been offered to the taskforce on September 17, 2008 for review. George Cosio and Frances Cleveland had submitted comments prior to this date that were addressed, but for approximately 1-1/2 months no comments were submitted until after the document was submitted for vote. The Chair discussed the difficulties this presented to getting documents ratified and meeting the deliverable timetable and asked if there were problems with the process. One member suggested that automated reminders for review be sent due to everyone’s busy work schedule and other tasks vying for time. The Chair stated that we would provide automated reminders moving forward.

Further discussion continued with the Chair expressing the concern that the AD document and others may be interpreted as prescriptive. The Chair further explained that the AD document is to serve as a reference document to the other deliverables being produced within the task force (TF); The TF is an organization that is providing guidance and best practices for the utility industry. The desire is to feed

work products into the standards organizations, such as the IEC and IEEE, for thorough review and evolution into standards.

Recommendation was made by Jeremy McDonald to move the AD into the AMI Systems Security Requirements (SSR) document and form the AD into a context section for the SSR. Several utility and non-utility members responded that they would be in support of that action and that the documents fit well together. The Chair recommended that the original authors merge the documents together, process the voting comments and provide a two week review period after they are re-presented.

### ***Ballot Process***

The Chair discussed that within the “ballot process” comments must be submitted in the spreadsheet format in order to address comments thoroughly and effectively. This also allows the group to address comments on a line-by-line basis. Further discussion described the overall ballot process (Refer to “AMI-SEC Ballot Process – v1 – 20081105 – drh.emf”).

### **Action Items**

- ASAP Team – Merge Architectural Description document into the AMI System Security Requirements document and process spreadsheet comments from vote. (The *new* SSR will be presented for a two week review *after* this action item has been completed)

### **Upcoming Meetings**

#### ***Teleconferences:***

- November 19<sup>th</sup> from 1-2pm EST
- December 10<sup>th</sup> from 1-2pm EST

#### ***Face-to-Face:***

- January 6<sup>th</sup>-8<sup>th</sup> hosted by EPRI in Palo Alto, CA
- April 14<sup>th</sup>-16<sup>th</sup> hosted by AEP in Columbus, OH
- July 14<sup>th</sup>-16<sup>th</sup> (to be determined)
- October 20<sup>th</sup>-22<sup>nd</sup> hosted by EnerNex in Knoxville, TN